King County Early Learning PSTAA Grant 2025 - 2026

Informational Webinar

JUANITA SALINAS, Associate Director

CASSANDRA ELLIS, Program Manager

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Enterprise

Informational Webinar: Today's Agenda

- **Review of Grant Goals, Prioritized Projects & Eligibility Requirements**

- **Review of Application Questions & Budget Template**

  - **Guidance & Tips**

- **Commonly Asked Questions**

- **Important Dates & Timelines**

- **Enterprise Program updates**

- **Q&A Time**

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**RFP Application will be provided during this webinar

GRANT GOALS

IMPLEMENTATION PLAN FOR INVESTMENT IN PSTAA PROCEEDS

[Click here for King County PSTAA Implementation Plan Document](#)

Grant Goals

The primary goal is to improve the educational outcomes for students in vulnerable & underserved populations in King County, including:

- Children & youth from families at or below 200% of the federal poverty level;

- Children & youth who are:

  - Homeless;

  - In the foster care system;

  - In the child welfare system or

  - Are at risk of being involved or involved in the juvenile justice system;

- Children & youth with disabilities

- Otherwise, vulnerable children and youth

❖ Click here to access the RFP Application website

❖ Somali translation and Spanish translation of RFP Application

WHAT THIS GRANT FUNDS

What this Grant Funds

- There is <u>approximately</u> up to $3M in grant funds.

- Projects must be located within King County.

- Up to 6 grants are anticipated to be awarded.

- Minimum award amount $10,000.

- Funding is available to support predevelopment, renovation or construction projects, or acquisition.

- Applicants may apply for:
  - Predevelopment funding
  - Renovation funding for existing facilities to expand
  - Construction funding for new facilities
  - Acquisition

ELIGIBILITY REQUIREMENTS

Eligibility Requirements

- Child Care Centers

- Non-profit property management organizations

- Non-profit organizations

- Affordable housing developers (for-profit and nonprofit) partnering with EL providers

- Recognized Tribes

- Community and technical colleges

- Religious affiliated entities

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Eligibility Requirements Continued

- Projects are licensed and in good standing or intend to become licensed through the WA State Department of Children, Youth and Families (DCYF)

- Childcare center must be, or intend to become, active participants in good standing with Early Achievers, <u>OR</u> a comparable accreditation program that signals compliance with high quality standards

- Must have a WA State business license to provide early learning services

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Eligible Costs

- Enterprise KC PSTAA Funding must go towards **capital improvements and/or changes:**

  - Ie: construction costs, development costs, predevelopment work, labor, materials, equipment for construction, etc.

- Any and all capital improvements must be **fixed.** Meaning:

  - Structural changes cannot be moved once installed

  - Example: Large playground equipment is eligible as long as its **fixed** into the ground/space

PRIORITY PROJECTS

Priority Projects

Priority will be given to projects that:

1. Maximize service to PSTAA prioritized populations (refer to Slide 5)

2. Are located in childcare access deserts and other areas of high demonstrated need.

3. Align with Sound Transit's Subarea Equity Plan 1 which prioritizes investing in north, east, and south King County, whenever practicable.

4. Are co-located with affordable housing, community development projects, or other public support, including multi-use facilities that target low-income households.

5. Offer services through a trauma-informed lens, fostering resilience by creating environments responsive to their needs.

6. Follow ADA regulations and universal design principles so that spaces can be accessed, understood, and used to the extent possible by all people regardless of their age, size, ability, or disability.

Priority Projects Continued

Priority will be given to projects that:

7. Show financial and operational capacity, feasibility and diligence of the proposed project plan.

8. Intend to function as multiuse facilities, including other community services in addition to early learning programs or Play and Learn groups.

9. Are inclusive and culturally responsive programs, operated by staff and leadership that reflect the communities served.

10. That are or intend to become aligned with standards of state programs such as Working Connections Child Care (WCCC), Early Childhood Education and Assistance Program (ECEAP), Head Start or Early Head Start, or other local, city, county or tribal childcare subsidies.

WHAT THIS GRANT
DOES NOT FUND

What this Grant Does Not Fund

- Playground equipment

- Childcare equipment such as activities, toys, games, curriculum, etc.

- Food/Snacks

- Emergency funding

- Mortgage or utility bills

- Staffing costs or other salaries

- Licensed home-based family childcare programs

REVIEWING KEY APPLICATION QUESTIONS

Reviewing the Application

Total of 7 sections, plus required attachments

Section 1: Application Questions

- *27 questions; Mix of multiple choice & short answer*

Section 2: Project Data Questions

- *10 questions; Mix of multiple choice & short answer*

Guidance & Tips

❖ Answer Who, What, Where, of your organization(s)

❖ Answer "How many" of your project

Reviewing the Application

Section 3: Organizational Description and **Community Impact**

- *5 Questions; Narrative questions*

- Key topics covered:

  1. Mission statement

  2. Who do you serve or intend to serve in your community? (multiple services listed here)*

  3. What is your expertise and experience in providing culturally responsive, trauma-informed care and curriculum to socially & economically disadvantaged populations?

  4. How will services for tribal members be coordinated or how do you intend to coordinate?

  5. Describe the community partnerships with other organizations that help you strengthen your early learning program. How long have you worked with community partners/organizations?

Guidance & Tips

❖ **Who** do you serve?

❖ **How** do you serve?

❖ **How** will the community benefit from your services?

Reviewing the Application

Section 4: Project Description, includes "Scope of Work" & "Project Feasibility Milestones"

Scope of Work:

- 1 question; Narrative question

- Question #1: Please describe in detail your proposed project. What will the PSTAA funds be paying for? *(example: acquisition, predevelopment, renovation, or construction)*

<u>Guidance & Tips</u>

❖ Intended to help us understand **<u>how</u>** the funds will be used.

❖ **<u>Be as detailed as possible</u>**. Do not assume that anyone reading this application knows anything about you, your area, or the development/construction of the project as proposed. "Building an additional classroom" will not suffice.

Reviewing the Application

Section 4 Continued: "Project Feasibility and Milestones"

- 1 question; Narrative question

- Question #2: Please provide a description and dates of completed project milestones. If activities have not yet been completed, please provide the expected timeline. (lists multiple developmental milestones here)*

Guidance & Tips

❖ Project Feasibility and Milestones are designed to determine the feasibility and readiness of your project

❖ If items have not been completed, describe your plan of completion

❖ Options listed are including but not limited to

❖ Write in N/A or Not Applicable in the categorizes that do not pertain to your project

Reviewing the Application

Section 4 Continued: Co-located projects

- 1 question; Narrative question

- Question #3: If the early learning space is co-located with affordable housing or shares the site with a community-based organization, or school-age elementary school, please describe how this project funding will be used specifically for the early learning space.

Guidance & Tips

❖PSTAA grant funds must go only towards the build out of the early learning facility space

❖See eligible and non-eligible costs

Reviewing the Application

Section 4 Continued: Project Team

- 1 question; Check all that apply, narrative question

- Question: Who will be doing the work to implement grant funding and ensure project success? Please describe each project team member's roles?

Guidance & Tips

❖Question helps panel determine feasibility strength

❖Ensure project gets completed

Reviewing the Application

Section 5: Funding Requests and Project Budget

- *3 questions;* mix of multiple choice and short answer

Guidance & Tips

❖ This section helps us understand your funding needs and other secured funding sources

❖ Review the amount of funding you are requesting - up to $3M is available

❖ We intend to provide up to 6 grants, meaning you may not receive your full request.

❖ No match percentage is required

Reviewing the Application

Section 6: Other

- *1 question; Narrative, <mark>OPTIONAL</mark>* - Is there anything else you'd like to share with us that hasn't already been covered in the application?

Section 7: Demographics of Applicant

- *1 question; <mark>OPTIONAL</mark>*

PROJECT BUDGET & ATTACHMENTS

Project Budget & Attachments

What are the required attachments?

1. Project budget – required*

2. Pictures of the project or intended project, i.e. pictures of buildings, classrooms, drawings/renderings – required*

Project Budget must include:

❑ Tab 1 in Excel worksheet – Program Budget Instructions – Read only

❑ Tab 2 – Project Budget – What are Enterprise PSTAA grant funds paying for? What are the other sources (external) of funds?

❑ Tab 3 – Budget Narrative – How did you get this number and what is the status?

❑ Tab 4 – Sources – What is the status of the funding sources?

*Project budget is available to download on our RFP website here

Project Budget – Tab 2

Enterprise Community Partners-KC PSTAA RFP

Applicant / Provider Name	Little Ones Community Organization
Project Name	Little Ones Early Learning Center

Please complete the budget lines below, see instructions tab for details. Budget forms should reflect the total estimated program budget for your proposed project

Item Description (items are examples, if applicable)	Estimated Cost	PSTAA Funding Request	Other Funding Source: ABC Foundation	Other Funding Source: XYZ Giving	Other Funding Source: ELC Funder	Other Funding Source: name the source here	Other Funding Source: name the source here	Other Funding Source: name the source here	Other Funding Source: name the source here
Architect	$ -								
Engineer	$ -								
Permitting	$ 52,500.00	$ 50,000.00		$ 2,500.00					
Designing and Procurement of Construction	$ -								
Zoning Studies/Surveys	$ -								
Environmental Studies	$ -								
Construction Costs or Estimates	$ 950,000.00				$ 950,000.00				
Project Management	$ 15,000.00	$ 10,000.00	$ 5,000.00						
Insurance & Utilities during Construction	$ -								
Financing fees and interest	$ -								
Acquisition (if applicable)	$ -								
Soft Cost Contingency	$ -								
Hard Cost Contingency	$ -								
Other:	$ -								
Other:	$ -								
Other:	$ -								
Other:	$ -								
Total Project Cost	$ 1,017,500.00	$ 60,000.00	$ 5,000.00	$ 2,500.00	$ 950,000.00	$ -	$ -	$ -	$ -
Maximum Funding Available	$ 3,000,000.00								

Example budget

Budget Narrative – Tab 3

Budget Narrative (Required)

Provide an explanation on 1) where or how you got the numbers for each line item above and 2) provide the status of each item - is it complete? If not, when will it be completed and describe challenges to completing the item, if any.

The $950,000 construction number came from a bid from Honest Construction, LLC on December 1, 2025. We had 2 more construction bids from, but we rejected them because they did not include the entire scope of work we wanted. We will start construction in January 2025. The permitting cost of $52,500 came from a Permitting staff person in the city of Renton. The status of our permits is in process and will be complete in quarter 4 of 2026.

Example budget

Sources – Tab 4

Sources of Funds (Required)

Applicant / Provider Name	Little Ones Community Organization
Project Name	Little Ones Early Learning Center

Please complete the Sources of Funds below

Funding Source Name *(Please list all)*	Total Funds Requested	Status*	Notes
Enterprise PSTAA Grant	$ 60,000.00	Pending	
Other Funding Source: ABC Foundation	$ 5,000.00	Will be applied for	Application is due in quarter 2 of 2026
Other Funding Source: XYZ Giving	$ 2,500.00	Pending	Award announcement is in quarter 1 2025
Other Funding Source: ELC Bank	$ 950,000.00	Committed	Construction loan
Other Funding Source: name the source here			
Other Funding Source: name the source here			
Other Funding Source: name the source here			
Other Funding Source: name the source here			
Total Funds Requested or Secured	$ 1,017,500.00		

* Please identify the status of your application(s) from the following choices: 1) Committed, 2) Pending (application has been submitted), or 3) Will be applied for.

Example budget

Most Commonly Asked Questions:

1. What is Facility Pre-Development? Examples include but are not limited

   to:

   - Design expenses
   - Development concepts
   - Due diligence items, such as zoning studies, environmental studies, geotechnical s
   - Permitting & zoning review
   - Fundraising or capital campaign feasibility
   - Construction cost estimates or engineering estimates
   - DCYF licensing reviews

Most Commonly Asked Questions:

2. What is the maximum amount I can apply for?

- There is no maximum amount, tell us what you need to complete your project.

- There is no guarantee that you will be awarded your full/100% grant request.

- Be sure to answer the narrative project budget questions 1, 2 & 3 under Section 5 -
"Funding Requests and Project Budget" in the RFP application.

3. How long do I have to spend down the grant funds?

- Spend down funds by December 31, 2026

- We can negotiate based on project delays that may occur due to permitting wait times, supply chain issues, etc.

4. Am I required to work with the WELL Fund?

- No

Most Commonly Asked Questions:

5. What kind of reporting will be required for grantees?

Funded projects will be required to submit reporting requirements during & upon completion of grant period of performance, including but not limited to:

- Pictures (<u>before and after your project</u>), plans or other documentation noting the progress and completion of project - required

- Grantees must attend orientation after award announcements - required

- Total childcare slots & classrooms created

- Community impacts

- Development progress & next steps

- Enterprise staff conducting site visits

6. Technical Assistance will be provided for awarded grantees and will be delivered throughout the grant process

Application Link to Apply via SlideRoom

https://enterprise.slideroom.com/#/permalink/program/87420

IMPORTANT DATES &
TIMELINE

Important Dates & Timeline

- CPIN Grant writing workshop, Friday, December 12, 12:00pm – 1:30pm

- Technical assistance will be available on:

  - ✓ Wednesday, December 17, 12:30pm – 3:30pm PST

  - ✓ Thursday, December 18, 11:00am – 4:30pm PST

  - ✓ Wednesday, January 14, 10:00am – 12:30pm PST

  - ✓ Monday, January 19, 10:00am – 12:00pm PST

  - ➢ To book time, please Click Here or email Cassandra Ellis cellis@enterprisecommunity.org to schedule time

- Email questions about the RFP no later than **Wednesday, January 21ˢᵗ, 2026, at 5:00PM PST.** This is the last day you can ask questions.

  - Email Cassandra Ellis at: cellis@enterprisecommunity.org

- **Applications are due by** 8:59 p.m. Pacific Standard Time on Friday, January 23ʳᵈ, 2026, **in the SlideRoom portal.**

SCORING CRITERIA

Scoring Criteria

The review team will score each application that lists the following criteria:

- Serve PSTAA prioritized populations (refer to Slide 5)

- Services/programs/organizations that have culturally responsive care, trauma-informed care, a curriculum for socially & economically disadvantaged populations, and a whole child approach to care

- Community impact & areas of high demonstrated need

- Scope of work

- Project feasibility & Organizational description

- Project budget

Applications will be assessed via scoring and panel deliberations
A high score does not automatically guarantee an award

Application Review Timeline

- A team of 6-8 reviewers will score applications: Enterprise, King County, other local funders, community advocates and an outside consultant.

- Award announcements and contracting will begin approximately March 31, 2026.

- We will <u>not</u> be reviewing applications prior to the application due date.

- This is <u>not</u> a first come first serve process.

ENTERPRISE PROGRAM
UPDATES

Enterprise Programming Updates:

- NEW Early Learning Facilities Development Research and Resources:
  - Research analysis: Barriers and challenges to building early learning facilities
  - Early Learning Facilities TOOLKIT—Strategies and best practices on how to build and expand early learning facilities—Coming January 2026

- Washington Early Learning Loan (WELL) Fund
  - Grant Funding & Financing options with our partner lenders: WCRA & Craft3

- Enterprise 2026 additional funding opportunities-announcements coming in Q2 2026

Last Key Reminders

- All Webinar attendees will receive:

    - A copy of this PowerPoint slideshow;

    - A link to this webinar recording;

    - A link to [Enterprise RFP grant application website](#);

    ➢ [Somali translation](#) of RFP application

    ➢ [Spanish translation](#) of RFP application

- For others who could not attend webinar, please email Enterprise staff for the list above and to ask RFP questions:

    Juanita Salinas **at** jsalinasaguila@enterprisecommunity.org

    Cassandra Ellis at cellis@anterprisecommunity.org

Q&A TIME

Thank You!

Email us with questions at:

Juanita Salinas

jsalinasaguila@enterprisecommunity.org

Cassandra Ellis

cellis@enterprisecommunity.org

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